

Limits of Confidentiality

All client/business notes and documents are strictly confidential. Information pertaining to your case will not be released or discussed with anyone. Upon written request, *a summary* of the services received at Chrysalis Connections, LLC can be provided to the requesting client. In addition, the following limits of confidentiality exist.

Confidentiality must be breached in the following situations:

- If the service provider perceives the client to be a direct or immediate danger to self or others.
- If the service provider learns that a child, elder, or dependent adult is being neglected or abused.

Standard Policies

- Appointments will be 60 minutes in length (unless otherwise specified).
- Payment will be expected at the time of service unless other arrangements have been made. Fee rates: \$150.00 60-min. in-person, online, or phone appt.
- **Twenty-four (24) hour advance cancellation notice is required.** The client will be charged for late cancelations and unattended sessions at the agreed-upon rate of service.

Client (1) Signature

Date

Client (2) Signature

Date

Service Provider

Date