

**Chrysalis Connections, LLC**

Dr. Teresa M. Walters

Ed.D, MFMFT, LMFT, LAC

**Policy Statement Regarding Fees**

- Current fees rates: \$150.00 for 60-minute in-person, online, and phone appointments and \$75.00 for 30-minute extensions. Fees are assigned directly to the client.
- Payment is due at the time of each appointment. Cash, check, debit card, and credit cards are accepted forms of payment. Chrysalis Connections, LLC is a private pay entity and is not paneled with any third-party providers. Neither does Chrysalis Connections, LLC transmit any client information to any outside entity electronically or by any other method. All clients agree to keep a credit or debit payment source on file with Chrysalis Connections, LLC. Should the client terminate services, all financial forms will be shredded to maintain the client's financial integrity.
- Clients who arrive late for their appointment will have their appointment shortened by the amount of time they were late so that other clients are not inconvenienced. Appointments convened after the designated appointment time will conclude at the end of the reserved time slot. Clients who wish to extend their appointment can choose to continue for an additional 30-minutes.
- Regular appointments are important to your progress. In addition, we cannot fill appointment times if there has been a brief notice to cancel. ***If you do not come to your scheduled therapy appointment or do not call to cancel your appointment at least 24 hours in advance, you will be subject to a late cancelation fee equivalent to the agreed-upon rate for the missed session.*** Clients experiencing illness or are concerned about adverse weather conditions are welcome to switch to an online or phone appointment.
- Client/Provider discussions via phone are limited to 10 minutes or less. Clients requiring more extensive interaction with their service provider will be encouraged to schedule an appointment.
- Our policy is to avoid engaging in client-related legal matters such as custody disputes, divorce proceedings, etc. Involuntary engagement in legal matters, including court time, correspondence, or consultation with third parties, will be billed directly to the client at the rate of \$350 per hour with a \$350 minimum. Time spent preparing letters, miscellaneous paperwork, court documents, etc., on behalf of a client, will be billed directly to the client at the rate of \$350 per hour with a \$350 minimum.

By signing below, I attest that I have read and fully understand this Policy Statement and that I agree to pay any charges that may be applied to my account as a result of these policies.

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Client (1) Signature

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Date

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Client (2) Signature

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Date